

RULES ABOUT SETTING UP AND DISMANTLING



halls 14 - 18 - 22 - 24
Largo Nazioni

fieramilano / January 27 - 30, 2022

	DAYS	OPENING HOURS of the halls		TYPE OF VEHICLE ALLOWED	ENTRANCE GATES
		from	to		
SETTING UP	Thursday, January 20	7:30 AM	6:30 PM	all types	◆ CARGO 1 GPS + 45°31'22.67",+9°4'51.21" ◆ CARGO 5 GPS + 45°31'14",+9°4'33.76" (open until 12 p.m)
	Friday, January 21	7:30 AM	6:30 PM	all types	
	Saturday, January 22	7:30 AM	6:30 PM	all types	
	Sunday, January 23	7:30 AM	6:30 PM	all types	
	Monday, January 24	7:30 AM	6:30 PM	all types	
	Tuesday, January 25	7:30 AM	6:30 PM	all types	
	Wednesday, January 26	7:30 AM	6:00 PM	all types	
DISMANTLING	Sunday, January 30	6:00 PM	7:00 PM	* hand parcels only	◆ CARGO 1 GPS + 45°31'22.67",+9°4'51.21"
		7:00 PM	9:00 PM	all types	
	Monday, January 31	7:30 AM	6:30 PM	all types	◆ CARGO 1 GPS + 45°31'22.67",+9°4'51.21" ◆ CARGO 5 GPS + 45°31'14",+9°4'33.76" (open until 12 p.m)
	Tuesday, February 1	7:30 AM	6:30 PM	all types	

NOTES:

FIERA MILANO reserves the right to direct all incoming cars in the parking area of Largo Nazioni.

*** From 6.30 pm some Fiera Milano activities are scheduled in order to begin the dismantling: fitted carpet removal and electricity motive power disengage in the booths.**

Click [here](#) for the days when it is forbidden circulation outside urban areas of the vehicles with a capacity exceeding 7,5 tons.

Coronavirus Emergency - ARRANGEMENT FOR ACCESS

In compliance with the provisions in force for the purpose of limiting the spread of the COVID19 virus infection and to safeguard the health and safety of people, for access to the venue, the following is requested:

• **Access to the exhibition center will be allowed only to valid Green Digital Pass owners;**

• Access to people with fever over 37.5 ° C is explicitly prohibited. In this regard, workstations for measuring body temperature have been set up at all pedestrian and vehicle access gates;

• It is mandatory to wear special face masks for the entire duration of the stay inside the venue;

• It is recommended always to keep the interpersonal distance of at least 1 meter.

In compliance with the privacy policy and in compliance with the legislation in force, a register of attendance is maintained for the sole purpose of data traceability for a period of 14 days.

Please note that the access to Fairground is authorized after registering the vehicles and people working for the construction of the stands. The surveillance service will spot-check on the validity of the personal badge and its matching with a current ID.

Unauthorized people and children under 15 years are not allowed to enter the exhibition areas where setting up and/or dismantling operations are in progress.

ISSUE OF ACCESS PERMITS

• The pre-accreditation of personnel / vehicles and the printing of the relative access permits must be carried out exclusively in self-provisioning mode (i.e. without going in person to the Logistics Desk of the exhibition centre) using all the operations already active on the reference IT platform;

• Access to the Logistics Desk, located close to Largo Nazioni, entrance from Cargo 1 and outside Cargo 5, can only take place in exceptional cases, to be agreed by telephone on 02.4997.6304 or by e-mail to logisticafieramilano@fieramilano.it;

• Access to the counter will in any case take place in compliance with the necessary physical distancing and other anti-Covid measures according to the procedures established by Fiera Milano.

For any further information about the setting up/dismantling operations, technical details and provisions for the circulation of vehicles inside the Exhibition Center please refer to **Fiera Milano Technical Regulations** that can be consulted on our website <https://exhibitors.fieramilano.it/> > Technical documents > your Exhibition.

In particular we remind you the duty for all subjects working on behalf of Exhibitor, under contract or subcontract, to equip their workers with personal badges (Legislative Decree 81/08 - Art.18, paragraph 1, lett. u - Art. 21, paragraph 1, lett. c - Art. 26. paragraph 8).

Time extensions

As established by Fieramilano Technical Regulation Plan, any legitimate need for a limited extension of the times scheduled for set-up (excluding the day before the event) and take-down must be requested from Customer Service by filling out a special form.

The request must be made by 4 pm on the day the extension refers to and Customer Service will give confirmation of authorisation no later than 5.45 pm on the same day.

Upon the request, Customer Service will communicate the hourly flat rate fee to be paid to Fiera Milano to cover expenses.

On the day before the event:

• it is forbidden to carry out stand fitting operations not previously authorised by the Organiser in accordance with Fiera Milano;

• extensions for set-up operations cannot be authorised beyond the scheduled closing time.

Non authorised presence at the stand outside of permitted times. Fiera Milano (Customer Service also with the support of Security Service) applies a penalty of € 250 for each hour's presence at the stand or fraction thereof outside of the permitted times, notwithstanding compensation for greater damages.